

DATE & TIME

Sunday, June 3, 2018; 12-5 pm

LOCATION

Tanger Family Bicentennial Garden
1101 Hobbs Road, Greensboro, NC 27410

FEES & SPACE

- Booth spaces are approximately 10'x10' in size and are located in the garden.
- Food trucks and/or food trailers will be located in the garden parking lot.
- Space fee for food vendors is \$75.

PARTICIPATION GUIDELINES

Food Trucks/Trailers

- Food Truck vendors must supply their own electricity, and will be set up within a designated area of the garden parking lot.
- Only quiet generators, please.
- Trucks pulling food trailers must disconnect from the trailer and park in designated parking areas.
- Trucks/trailers must not exceed 18' in length.

All Food Vendors

- Space only will be provided within designated areas of the garden. Vendors are responsible for providing any and all chairs, stools, tables, table coverings, and other fixtures necessary for setting up their space.
- Ensure that your vending area is confined within the boundaries of your assigned space.
- The event will be held outdoors. Be prepared for inclement weather and wind.
- Do not insert poles, stakes, beams, braces, etc., into the ground.
- Setup will begin at 9 am on the day of the event. Garden Staff and Greensboro Beautiful volunteers will be on hand, as available, to assist with transporting items to designated setup spaces.
- Vendors may unload in the garden's main parking lot. Once you have unloaded, immediately move your vehicle and park in the spaces designated for food vendors. Only one vehicle per food vendor is allowed in this lot. Do Not Park in the spaces reserved for Handicap Parking.
- Do not display or sell food items not previously approved by Greensboro Beautiful.
- Styrofoam products are prohibited. This includes cups, plates, bowls, etc.
- Generators are prohibited within the garden. Electrical access may be available upon request for food booths.
- Food vendors are responsible for ensuring that booths, displays, and merchandise meet all fire and health codes.
- Ensure that your area is set up by 11:30 am on the day of the event, and that any and all storage boxes are put away (either within your space or your vehicle) in order

to keep the sidewalks clear of obstructions. You may begin selling as soon as you are set up.

- Vendor agrees to carry and/or distribute promotional materials for the event provided by Greensboro Beautiful.
- Keep your area clean and litter-free. Both trash and recycling containers are located throughout the garden.
- Greensboro Beautiful volunteers will be available throughout the afternoon to answer any questions and to provide restroom and concession breaks for vendors as needed.
- Security of items will be the sole responsibility of the vendor.
- Greensboro Beautiful and the Greensboro Parks & Recreation Department will not be responsible for vendors' sales and transactions, nor the cash required for sales and transactions. Please prepare for all cash transactions by bringing adequate monies and change.
- Greensboro Beautiful and the Greensboro Parks & Recreation Department will not be responsible for sales tax or subsequent reporting of any information related to your sales.
- Food sales must conclude at 5 pm, and removal of displays must be completed by 6 pm. The garden gates will be locked at 7 pm.
- There is no rain date. If you have concerns or questions about event cancellation on the morning of the event, please call (336) 373-2199 for an event day update.
- Food vendors are expected to conduct themselves in a professional manner throughout the event.
- Failure to adhere to all guidelines may result in dismissal from the event and forfeiture of all fees.
- Application deadline is May 18, 2018.

CANCELLATIONS / REFUNDS

Vendor Cancellation

After all fees are paid, applicants are entitled to the following refund of space fees upon cancellation:

By 5 pm on May 18:	50% refund
After 5 pm May 18:	No refund

Event Cancellation

On event day, should extenuating circumstances arise and/or extreme conditions exist that require the event to be cancelled, there will be no refunds. All revenues received from vendors for this event are used to cover planning, promotional, and operational costs. Thank you for your understanding.

INQUIRIES

Greensboro Beautiful's Parisian Promenade
P.O. Box 9874, Greensboro, NC 27429
Phone: (336) 273-7448
e-mail: Mebane@MebaneHam.com
or Heather Crews, Food Chair
email: hcrews@alumni.flagler.edu

PARISIAN PROMENADE

Food Vendor Application

Name _____

Trade Name (if applicable) _____

Event Day Contact Person _____

Event Day Contact # _____

Address _____

City/State/Zip _____

Phone (day) _____ (evening) _____

E-Mail _____

Check One:

- Truck Trailer Booth

Please describe your food items

Please list any special needs; i.e., water, electricity, etc. (if requesting electricity, please list exactly what and how many electrical items you would like to use)

- I will participate in Greensboro Beautiful's Parisian Promenade on June 3, 2018 from 12-5 pm.
- I have read the rules and guidelines as presented in this application, and agree to abide by them. I understand and agree that I bring items at my own risk and that the sponsors are not responsible for damage, theft or losses.
- Enclosed is a check, made payable to Greensboro Beautiful, Inc., in the amount of \$75.

Signature _____

Please detach and return along with your payment by May 11 to

Parisian Promenade
Greensboro Beautiful, Inc.
P.O. Box 9874
Greensboro, NC 27429